

# Daily Planet

Customer and Employee Relations Directorate,  
Internal Relations and Communications Department

Friday, Dec. 7

2001

## Security label must be visible when decorating office doors

**W**hen decorating an office door with a lock installed, please remember to leave the "Controlled Security Area" label visible. The label allows a security officer to quickly identify authorized office users. If it is already covered with decorations, complete a new label and tape it nearby. Also remember, decorations should not cover security equipment, such as key card readers.

## Flag at half-staff in honor of Pearl Harbor Day

**Center Operations  
Directorate  
Holiday Open  
House, 1-3 p.m.  
Tuesday, Bldg.  
4200, room 936**

## S&RC offering 30 percent discount in gift shop

**N**ow through Dec. 23, the gift shop at the U.S. Space & Rocket Center is offering a 30 percent discount to all Marshall and Redstone personnel. The gift shop is open daily from 9 a.m.-5 p.m. To receive the discount, show your NASA badge at the time of purchase. Museum admittance is not required. For more information, call 837-3400, ext. 704.

**NASA Exchange  
Book Fair, 8 a.m.-  
4 p.m. Friday, Bldg.  
4203 lobby**

<http://inside.msfc.nasa.gov>